

SPECIAL PROFESSIONAL CERTIFICATE

The special professional certificate is issued only once for a period of two years to an individual who does not meet current certification requirements in Rhode Island but who meets the following criteria:

- Has satisfied the degree requirement for the area of certification sought, and
- Has completed an approved program leading to initial certification through an approved college/university and has satisfied testing requirement for the area of certification sought and/or
- Was certified as a professional educator in the area of certification sought by a state educational agency responsible for issuing certificates to educators in the public schools.

The Special Professional Certificate is issued for a period of two (2) years.

If you believe you are eligible for the issuance of a special two (2) year professional certificate and would like this certificate issued to you, complete the enclosed form and return with your “renewal/request application” and the appropriate certification fee. You are reminded that the issuance of a special two (2) year professional certificate is a one time only opportunity and should not be requested unless you have secured a position in the public schools of Rhode Island. The two (2) year special professional certificate is not renewable and you must satisfy all requirements for the issuance of a professional certificate within two years from the date of issuance.

**OFFICE OF TEACHER PREPARATION, CERTIFICATION
AND
PROFESSIONAL DEVELOPMENT**

I am requesting the issuance of a special two (2) year provisional certificate in the area of _____. I understand that the issuance of this two (2) year certificate is a one time opportunity and is not renewable. I also understand that I must complete all requirements for certification within two (2) years from the date of issuance.

Sincerely,

NAME

DATE

SOCIAL SECURITY NUMBER/CERTIFICATION NO.